# **Annex XX – Landlord/Agent declaration form**

|  |
| --- |
| **Tenancy Hardship Grant (THG) – Landlord/Agent confirmation statement** |
| I confirm that I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(*full name*) am the **landlord / agent** (delete as appropriate) of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (*name of tenant*). I confirm that the rental property address is:  |
| Postcode:  |
| I confirm that my tenant’s rent is £\_\_\_\_\_\_ per week/month (delete as appropriate) |
| I can confirm that my tenant owes £\_\_\_\_\_\_\_ (total) rent arrears from 1st March 2020 to 30th June 2021.  |
| I confirm that the rent is paid directly to me, as **landlord / agent** (delete as appropriate). |
| Breakdown of rent arrears by monthly rental period from 1st March 2020 to June 30th 2021:  |
| From | To | Rent arrears (£) |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| I confirm that I have negotiated with my tenant, but we were unable to reach a compromise that removes the possibility of eviction for rent arrears. **Yes/No** (delete as appropriate) |
| In order to receive payment on behalf of my tenant, I confirm that my bank details are: Name as appears on account: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Sort Code (6 numbers) \_ \_-\_ \_-\_ \_ Account Number (8 numbers) \_ \_ \_ \_ \_ \_ \_ \_ |

**Please read this declaration carefully before you sign and date it.**

1. **I declare** that the information given on this form is true and accurate.
2. **I agree** that the local authority may make enquiries necessary to check the information I have given.
3. **I understand** that if it is discovered that payments have been made in error or have been claimed as a result of fraud, recovery action will be taken and prosecution will be initiated.
4. **I understand** that if the application made by my tenant for the Tenancy Hardship Grant (THG) is successful that payment will be made directly to me and will be offset against the rent arrears owed.
5. **Upon receipt of payment**, I agree to withdraw any notice served and stop any action against my tenant(s) in relation to rent arrears accrued during the period beginning 1 March 2020 and ending 30 June 2021.

**Name in full: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**